

The HC recommends that your final bound thesis be printed at OSU Printing and Mailing Services in Cascade Hall. They are familiar with HC thesis regulations and have all required materials in stock.

Printing and binding specifications for your honors thesis are requirements. If you turn in a thesis that is not printed according to specifications, you will be asked to reprint.

TIP: Submit your thesis for printing as a .PDF to prevent inadvertent changes.

Cover:

- 80 lb., Royal Marble Cover Stock **OR** 80 lb., Royal Sundance Linen, Gray
- Color: Desert Onyx
- Front and back cover required
- Front cover text should be an exact copy of the inside title page

Paper:

- White paper, 16-20 lb., standard size 8.5 x 11
- Same paper for entire thesis; exceptions include oversize materials and photo paper
- 25% or higher cotton rag content and uniform watermark
- Photocopies must be clear, straight, and free of copy spotting or smudges
- *Buy enough paper to take into account revisions and reprinting

Layout & Binding:

- Set the left margin on the entire document to 1.5" to accommodate binding.
- Print single-sided only
- Include blank front and back flyleaves
- Use black tape binding only

Deadlines

Your HC thesis is due by Friday at 5:00 p.m. of week 10.

Be sure to plan your defense a minimum of five days before the due date to allow enough time to make all revisions requested by your committee, print and bind the final copy of your thesis, and collect any required signatures and approvals.

Allow at least 48 hours for printing and binding, and be aware that turnaround time can be longer during high-demand periods.

Important Contacts

MU Xpress Stop

541.737.5907

printmail.oregonstate.edu/xpress-stop

Student Multimedia Services

2nd Floor Valley Library

541.737.3332

<http://oregonstate.edu/is/mediaservices/sms/>

For Thesis/Poster printing, follow

“Services for Graduate Students”

For other services, follow “Services for Undergraduates

HC Office

LInC 450

541.737.6400

HC Thesis Archive

Browse Previous HC Theses

<http://honors.oregonstate.edu/thesis> search form