

Honors Course Contract Option Agreement

Student Information:

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| Student name: | |
| Student ID: | Email: |

I request to enroll in the following Course for the Honors College Contract Option.

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|-----------------|----------------|----------------------|
| Course Title: | | |
| Course Credits: | Course Number: | Course Term Offered: |

I agree to the terms of the Honors College Contract Option guidelines.

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| Student signature: | Date: |
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Faculty Information:

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|------------------------------------|---------|-------------|---------------------|--------|
| Course Instructor: | | | | |
| Faculty Status: (Check One Box) | Tenure: | Instructor: | Senior Instructor: | Other: |
| Campus Email: | | | Other Contact Info: | |

I agree to help plan, supervise, and evaluate this Honors Course Contract Option Agreement.

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| Faculty Signature: | Date: |
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Overview:

The honors contract option allows students the opportunity to earn honors credits by engaging more deeply in a general enrollment course that is not available in an honors format. The HC's philosophy is that honors courses involve *different* work, not *more* work. Accordingly, honors contract options will replace assignments, activities, or other elements of a general enrollment course with assignments, activities, or other elements that foreground [honors pedagogy](#) and contribute to the development of the skills under the [HC student learning outcomes](#). *These substitutions should allow the student to engage more deeply with the material and with the faculty member, but should not substantially increase the workload or grading standards.*

Every honors contract option has three parts: 1) the specific assignments, activities, or elements that will be completed in place of others; 2) opportunities for the student and faculty member to discuss the course material in connection with those assignments, activities, or elements; and 3) the reflection by the student on how those assignments, activities, or elements impacted their learning. If you have any questions, please contact the HC Liaison at OSU-Cascades, Dr. Pat Ball, at pat.ball@osucascades.edu.

Process:

- *This pilot program is available to HC students at OSU-Cascades who are in their second year or beyond, have completed 90 credits of college coursework, or are transfer students planning to graduate within two years. Students can complete up to 30% of the honors credits required for the honors degree through honors contract options (i.e., 9 credits for an Honors Scholar and 4 credits for an Honors Associate). They may petition the HC for an exception to this policy.*
- *The student will meet with the faculty member to discuss the possibility of an honors contract option in their course. The course work should REPLACE existing elements, activities or assignments and account for approximately 33% (or more) of the course grade. More details about honors pedagogy are available at <https://honors.oregonstate.edu/hc-teaching-toolkit>. The agreement between the faculty and student should also outline the opportunities they will have to discuss the course material in connection with the honors elements. Both parties must agree to and sign the proposal.*
- *The student will submit the signed proposal through a Qualtrics form that will automatically email the Honors College to request final approval. Here is the link to complete the upload - bit.ly/HCCascadesProposal*

- *If an honors contract option is approved and completed, the faculty member will receive \$250 in professional development funds. Faculty will receive an additional \$100 for each additional HC student on an honors contract option in the same course, up to a maximum of \$550.*
- *At the end of the term, the student will submit a brief reflection on how the honors contract option enhanced their learning in the course (via another Qualtrics form), which the faculty member would approve (via email). This will be the signal to the Honors College to award honors credit for the contract option, which an HC advisor can do directly in MyDegrees. Here is the link to complete the upload - bit.ly/HC-CascadesReflection*

Anticipated timeline:

- *Students are encouraged to meet with the faculty member in the term prior to the one in which they hope to complete the honors contract option to begin to formulate a joint plan of action.*
- *Proposals submitted by Wednesday of Week 1 will receive decisions by Friday of Week 1 (to allow students to drop/add if needed). Proposals may be submitted as late as Monday of Week 3, but will not be accepted after that.*
- *Reflections must be submitted by Monday of finals week (in case the completion needs to be approved in time for graduation or may impact what the student does the following term).*

Honors College approval is required for this agreement to be initiated; the HC decision will be sent by email to the student and faculty member after the proposal is submitted.

In the following space please provide a detailed description of the work the student will be performing in order to satisfy the Honors Course Contract Option. Please remember that this is **NOT** additional work, but instead, it is different work that is replacing some aspect(s) and/or content of the normal course: